The Bytes of Las Vegas

February, 2010

DO NOT FORGET THE MEETING ON MARCH 3, 2010

We will be having our annual Election for the OFFICERS OF THE LAS VEGAS PC USER GROUP at the meeting. This election will help in the direction of the club for the year to come.
Try to come to the meeting and vote for the officers of the club. At the membership sign in table ask about the Coffee Cup, see what is the answer to this question.

Please attend the March General Meeting as this is when we elect our officers for the coming year. We need your input because this is your club, not your officers' club. Also, we our program promises to be interesting. Our own Larry Burgher is going to dissect phishing emails so that you can find out where they come from. I know that we all get an email trying to get our personal information from time to time. Learn how to find out more about them so that you will be prepared for the next one, because you know that they will become more prevalent in the future.

If you have ideas for future programs, please submit them to info@lvpcug.org. We want your input so that we can have topics of interest to you.

See you at the meeting.
Wendy Jaroslawski
President

Next Meeting March 3, 2010 at 6:15 p.m.
At West Charleston Library located at 6301 W. Charleston Blvd, Las Vegas NV
Please contact www.lvpcug.org for the latest info.

Announcements

The Special Interest Groups (SIG) will be meeting at their regular times. Be sure to check the calendar on the website. We are looking for a new place for our General meetings and SIGs. If you have any suggestions, please email us at info@lvpcug.org

Check the website at www.lvpcug.org for the calendar dates and times.
Would you like to share a computer talent you have or would be interested in learning about a certain topic. We would appreciate your ideas!

RECYCLING BRINGS REWARDS

The LVPCUG is receiving rebates for recycling ink cartridges and cell phones. The Recycling Committee urges members to set aside those used ink cartridges and cell phones and bring them to the general meeting. You might also spread the word to family members and friends to save them for you too. There is no cost to the club, only your time in gathering the material and the committee members' time to package it.
If you have any questions, please see Charles Finnila at the General Meeting on Feb 3 at the West Charleston Library.

Officers and Volunteers Contact by sending an email to info@lvpcug.org

Board of Directors
Wendy Jaroslawski.....President
Harold Rozinski..........Vice President
Joyce Shore..................Treasurer
Robert Lynch...............Secretary
Judy Ruf......................Exective Director
Larry Burgher.............Technical Director &
                                     Webmaster

Don Sabatine.............. Product Review &
                                       SIG Coordinator
Howard Mark............ Down the Road Editor
Leland Beel................ Bytes of Las Vegas Editor
                                      & Little Bytes Editor
Charles Finnila...........Recycling Chairman

Membership Questions
If you have any questions about your membership
Please send email: Membership@www.lvpcug.org

Website: www.lvpcug.org

Membership
Dues are $30 per year. Dues are collected Annually from your membership date. If you would like to join,
a membership form is located at the end of the newsletter.Please complete and forward to our mailing address.
Mailing Address
Las Vegas PC Users Group, Inc.
1350 E. Flamingo Rd. #188
Las Vegas, NV 89119

Newsletter
The Bytes of Las Vegas is published on a monthly basis.
A PDF version is available to members online at the website.
Information in this newsletter was obtained from sources considered to be reliable.
Accuracy and completeness are not guaranteed.
Deadline for article submission:
15 th of each month to editor@www.lvpcug.org

The prize winners from the General Meeting on Feburary 3, 2010 were Morrie Cutler who won a years subscription to Smart Computing.   Howard Mark also won a years subscription to Smart Computing. Leland Beel won a Gift Card.

You to can win a prize if you come to the meeting and you are one of the lucky persons who's ticket number is drawn for that nights prizes.

This is a link to an article suggesting you use the still-working disk or CD/DVD drive from you old non-working PC in an external enclosure:
http://www.geeks.com/techtips/2010/Reusing-Old-PC-Drives-with-External-Enclosures.htm

Here's a good article from the Windows Secrets free edition that may be of benefit to our members.
 http://windowssecrets.com/2010/02/04/01-The-EULA-you-click-may-not-be-the-one-in-effect

Here's an article about lithium-ion batteries that could last up to 20 years:
http://www.electronista.com/articles/10/02/04/eamex.says.new.lith.ion.takes.10k.recharges/

In the February 15, 2010 edition of BOTTOM LINE PERSONAL magazine, here is info that might serve our members:

"FREE PRODUCT MANUALS: Download any of more than 100,000 electronics and appliance manuals.
 www.Retrevo.com/samples/index.html

Security Experts Fearful of Win7 Browser Ballot

http://www.infopackets.com/news/business/microsoft/2010/20100223_security_experts_fearful_of_
win7_browser_ballot.htm

Above material contributed by members of LVPCUG club, Thanks.

The General Elections are to be held at the March 3, 2010 meeting.
You still have time to put your name on the list to be a candidate for the elected offices.
Come to the March meeting and let the election committee know what you would like to do to help out the LVPCUG to grow and prosper.

SECURITY TIPS

Phishing

Using email to leverage your trust in a company, brand, or person and trick you into providing personal financial information or access vehicles (passwords, account names, email addresses) to an unknown person or group. If you receive an email that you think is a "phish", the tips below can keep you from taking the bait.

1. Know thyself: Know the online companies you deal with. When a suspect email arrives, remember: it could be fraud, it's definitely spam, and it is definitely not for you. Delete it.

2. Subject matters: Consider the subject line of an email carefully. Citibank will never send you an email headed "_Citiibank_account_update ACT-N0W". These messages may get through spam filters because they appear to come from a reputable source, but that doesn't mean it's really from Citibank.

3. Learn the language: Understand how the companies you deal with want to interact with you. For example, banks usually want you to access your account through their website–not an email link. "Phishing" emails stand out because they don't follow the rules.

4. Browsing around: Practice safe browsing. Open a new browser window each time you log on to a web site that displays personal information. When you are done at that site, log out and close that browser window.

5. Spelling counts: Be sure to read emails that say they are from companies you know. Sometimes a real email will have a spelling or grammatical error, but anything more than one error is suspicious.

6. Mousing around: Scroll over the links in emails you receive and check them. In some email systems, you can scroll over the different links in an email and see the actual contents of the link. If the email says PayPal, but the link content says " www.paipall.com", be careful. And note: URLs can be disguised—so don't take a suspect link at face value.

7. All form, no function: Never enter your personal or credit information into a form in an email. If you feel the email is legitimate, call the company or visit their web site and log in to provide the requested information.

8. It's personal: Expect good customer service. Unless your name is "eBay User" or "johndoe99", most "phishing" emails are not personalized. If you receive a "Dear Customer" email, it may be time to move on. Stay on Guard

9. Make a statement: Read your statements – every one, every month to ensure your charges and debits are correct. Often information obtained through phishing is not used right away. Stay vigilant and report any suspicious activity immediately.

10. Stay current: Use and maintain your email protection software for spam blocking, fraud blocking, and anti-virus. If you have any questions, there are many fine web sites which can provide the latest information on the latest virus, "phishing" attack, or on-line scam.

"Phishing" schemes will continue to get more sophisticated and harder to detect. A combination of technology and consumer awareness is the key to keeping the "phish" at bay and making your email good again.

Using Shading to Highlight Information

Word provides a way you can shade the information in your document. This shading can be added in conjunction with any border you may specify for the paragraph. Word allows you to precisely control the degree of shading, as well. To add shading to a paragraph, follow these steps:

1.   Position the insertion point in the paragraph that you want to shade.
2.   Select the Borders and Shading command from the Format menu. You will see the Borders and Shading dialog box.
3.   Click on the Shading tab.

The Shading tab of the Borders and Shading dialog box.

4.   In Word 97 and Word 2000, use the Shading box to select a degree of shading you want to use for the paragraph. In Word 2002 or Word 2003, using the Style drop-down list to select a percentage of shading to apply.
5.   Click on OK.

You can also apply shading to whatever text you select (instead of to an entire paragraph) by simply selecting that text in step 1.

If you are using Word 2007, then you can shade text or an entire paragraph by following these steps:

1.   Position the insertion point in the paragraph that you want to shade, or select the text to which the shading should be applied.
2.   Make sure that the Home tab is selected for the ribbon.
3.   In the Paragraph group, click the down-arrow to the right of the Shading tool. (This tool looks like a tilted paint bucket, spilling paint to the right.) Word displays a shading palette.

The shading palette.

4.   Select one of the theme colors at the top of the palette. There are ten colors, and each option under the colors represents a different percentage of shading for that color.

Using the IF Worksheet Function

Microsoft Excel provides a wide range of worksheet functions you can use. One of the most versatile worksheet functions is IF. This function allows you to test some condition, and then use a value if the condition is true or a different value if the condition is false. For instance, consider the following example:

`=IF(A2<C2,"Too low","")`

Notice that IF requires three arguments, each separated by commas. The first argument (in this example, A2<C2) is the conditional test. If the test proves true, then the second argument (in this case, the test string "Too low") is used. If the test proves false, then the third argument (in this case, an empty string) is used. In other words, if the value in cell A2 is lower than the value in cell C2, then this formula returns the string "Too low." Otherwise, it returns an empty string.

You are not limited, of course, to returning strings in an IF function. You can return any value you want, including the values stored in other cells. For example:

`=IF(A2<C2,B6-B7,43)`

In this case, if A2 is less than C2, then the value derived by subtracting B7 from B6 is returned. If A2 is not less than C2, then the value 43 is returned.

We are Looking for a space to conduct an information demo about LVPCUG
If you know of any place that is available to conduct an information demo about the club Please contact Judy Ruf or send email to info@lvpcug.org. Needed are a table space some chairs and an electrical outlet to plug in a laptop computer.

APCUG EVENTS
Phoenix Regional and APCUG Annual meeting was held on Feburary 21-23, 2010 with the keynote speaker who will be Jay Ferron, who is an acknowledged expert on security, mobility devices and operating systems.
For more information check out the APCUG website.

APCUG NEWS on the LVPCUG web site
Check out the latest Quarterly Report from APCUG, 2010 Q1. The full report is listed on our web site.
Newsletters--APCUG REPORTS--2010 Q1.

LIVE MEETING TRAINING

The URL for the Live Meeting for Monday, March 15, 7pm EST, 6pm CST, 5pm

MST, 4pm is on the website. Before you attend you will need to have downloaded the client

from the website and checked to be sure it is working by checking with the website.

The URL for the Live Meeting for Saturday, March 20, 4pm EST, 3 pm CST,
2pm MST, 1 pm PST is on the website. Before you attend you will need to download the client
from the website and checked to be sure it is working by checking with the website.

Log in to the APCUG website to get the correct links. www.apcug.net

If you are a member of LVPCUG that means you are a member of APCUG and you have a great opportunity to use the resources that they provide. Such as the calendar that members may log in and view a meeting of a different club or SIG and see what they are doing.Please go to www.apcug.org and create a users account in the APCUG SharePoint Site so that you can enjoy some of the benefits of membership in the LVPCUG and its shared portals.

SIG CALENDAR

SIG Name	Meeting Date	Place	Time of meeting	SIG Leader
HelpingHands	1st Saturday	Wengert Room	10 AM to 4 PM	Linda DiGiovanni 395-6676
Windows Developers	2nd Thursday	Sahara West Library	6:30 PM to 8:30 PM	Richard Rosenheim 897-1117
Genealogy Starting up again	2nd Saturday January 2010 and Feb.	Family History Center	10:15 AM to 11:15 AM	Looking for a new SIG Leader
Novice(new users) and Internet)	2rd Saturday	Wengert Room	1 PM to 3PM	Chuck Frederick 452-9440
Software and Product Review	2nd Saturday	Wengert Room	3:30 PM to 5:30 PM	Linda DiGiovanni 395-6676
Digital Imaging Techniques	2nd Sunday	Wengert Room	12 PM to 2 PM	Howard Mark 262-3662
Linux/Open Source Applications	3rd Sunday	Wengert Room	1 PM to 3 PM	Don Sabatine 451-6805
How-To-Workshop	4th Saturday	Paseo Verde Library	9:15 AM to 2:30 PM	Dennis Kemper

Places are:
Wengert Room is located in the Back of the NV Energy building just west of Jones on W. Sahara
Family History Center is located at 509 S. 9th Street in Las Vegas.
Paseo Verde Library is located in Henderson at 280 S. Green Valley Parkway.
Sahara West Library is located just west of Fort Apache on Sahara Av West.

All meetings are subject to cancellation by the SIG Leader or the Property Owner. The Calendar
Page of the LVPCUG website is keep as current as possible.

If you would like to be a SIG leader for some of the SIG's that are not meeting at this time Please
contact Wendy Or Don to get the details of the duties of the Leader.

"It is no use saying we are doing our best.
You have to succeed in doing what is necessary."
Prime Minister Winston Churchill 1874-1965

Bylaws of the Las Vegas PC Users Group

Revised October 4, 2000

I. The Las Vegas PC Users Group is a nonprofit, public benefit corporation organized to accomplish the following objectives:

A. To provide a forum in the greater Las Vegas community for the exchange of ideas and information on personal computers.

B. To provide assistance in solving hardware and software problems encountered during the use of these computers.

C. To provide access to software in the public domain.

D. To further the common good by fostering the development of computer related skills.

E. To encourage the formation, development and support of special interest groups (SIGs) and chapters within the parent organization.

F. To provide a medium for communication with other users groups.

G. To help facilitate the development of a formal problem solving liaison with computer product manufacturers.

These objectives can best be realized by encouraging an active membership, publishing a widely-disseminated newsletter, maintaining a public-domain and shareware software library, maintaining an active Bulletin Board System, and regular general meetings that appeal to a wide spectrum of those persons who own, use, or are interested ln personal computers.

Il. The Las Vegas PC Users Group shall be structured as follows:

A. The elected officers will also function as the Board of Trustees of the corporation and their duties shall be:

1. PRESIDENT: The president is the chief executive officer of the corporation; the president prepares agendas, presides over the membership and Board of Directors meetings, and serves as Chairman of the Board of Directors.

2. VICE PRESIDENT: Presides over meetings in the absence of the President; performs administrative duties as assigned by the President.

3. EXECUTIVE DIRECTOR; Presides over meetings in the absence of the President and Vice President; performs administrative duties as assigned by the President.

4. TREASURER: Administers the corporate accounts, books, and financial records and is responsible for all the transactions related thereto; makes the financial records available for an independent annual audit.

5. SECRETARY: Administers the corporate records, including the proceedings of all meetings, which will be published in the newsletter.

B. The elected officers of the corporation shall be members in good standing and shall be elected for a one year term, commencing May first, by a plurality of the voting members in attendance at the March general meeting or by a mail-in ballot to be received at the LVPCUG mailing address at least one week prior to the meeting. An election committee of at least three members will be selected from among the membership at the November general meeting. The election committee will solicit and accept nominations for elected office from among the general membership and will provide the nominations to the Newsletter chair in time for a ballot to be published in the February newsletter. Mail-in ballots must be sealed in an unmarked inner envelope. The mailing envelop which must include return name, address and membership number will be opened by a board member and the inner envelope given to the nominating committee to be opened and the ballot counted with the ballots submitted at the March general meeting.

C. The elected officers shall appoint a minimum of five additional members as are necessary to accomplish the objectives of the corporation. The elected officers and the appointed members shall together comprise the Board of Directors of the corporation.

Continued from page 8

 The elected officers and the appointed members shall together comprise the Board of Directors of the corporation. The appointed members shall serve a term coincident with the terms of the elected officers, and may be removed by a vote of two-thirds of the board. All board members must be members in good standing. The Board of Directors shall manage the general business of the corporation, and shall control its current affairs.

D. Fifty percent of the Board of Directors, including three elected officers, constitutes a quorum of the Board of Directors; a quorum is required to conduct the business of the corporation. Decisions of the Board of Directors shall be by simple majority vote of members present and are binding on the elected officers.

E. In the event of a dispute concerning the Administration of the corporation, the presiding officer may invoke the procedures contained in Roberts Rules of Order.

F. Vacancies in offices other than the Presidency shall be filled by appointment by the Executive Board. In the event of a vacancy in the Presidency, the Vice President shall become the President. Should the Vice President be unwilling or unable to assume the Presidency, the Executive Directory shall become the President. Should the Executive Director be unwilling or unable to assume the Presidency, the Executive Board shall elect an Acting President, who shall serve as President for the remaining term. Three consecutive unexcused absences by a member of the Board of Directors, or four in a six-month period, may be cause for dismissal.

III. Membership in the Las Vegas PC Users Group shall be open to anyone regardless of race, creed, sex, marital status, sexual orientation or national origin.

IV. A member in good standing shall be defined as one whose dues are current. Only members in good standing are eligible to vote; one vote per paid membership.

V. Amendments to these Bylaws may be proposed by any member in good standing, in writing, to the Board of Directors. Such proposed amendments should be considered at the next meeting of the Board of Directors. If the Board of Directors concurs, such proposed amendment shall be published in the next regular edition of the Las Vegas PC Users Group newsletter; it may then be adopted by a simple majority of the voting membership present at the next general meeting, following the publication of the newsletter containing the proposed amendment.

IN WITNESS WHEREOF, the undersigned being the current Board of Trustees of the Las Vegas PC Users Group Inc, have adopted these revised bylaws on this 4th day of October 2000.

If you would like to run for election for any of the elected office positions please attend the meeting in March or send in the information to info@lvpcug.org, duties are listed on page 8 of the newsletter.

We can use any help you can give to make the LVPCUG a better club and try to make it better for all.

Las Vegas PC Users Group, Inc.

Membership Application

New Members or Renewal with Information Changes

To join the Las Vegas PC User Group, please complete the information below. The form can be mailed with a check or brought to the General Meeting. Dues are $30 per year per family. More information about the Club can be obtained from: www.lvpcug.org

Date_____   New _____   Renewal _____

(Please Print)

Name(1): _____   **Name(2):** _____

Email (1) _____   **Email (2)** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell Phone:** _____ **Fax:** _____

It is LVPCUG policy to keep your information confidential.

Supplemental Information (optional, but helpful):
How did you hear about the LVPCUG? _____
_____

Areas of Interest: _____

Send check for $30 to:

Las Vegas PC Users Group, Inc.
Membership Director
1350 E. Flamingo Rd #188
Las Vegas, NV 89119-5270

Club Use only: Memb, No. _____ **Rec'd** _____

Amount_____ **Method** _____